Some notes about Works Cited pages:

~ Your last name in the upper right hand corner . . . ½ inch margin . . . with the page number (pick up with the next page number from where you left off on your paper)

~ Title the page Works Cited . . . centered . . . 1 inch from the top of the page

~ All other margins are 1 inch

~ The entire page is double spaced, no exceptions! No extra spaces!

~ Alphabetize all sources by the first word of each entry . . . notice that everything is in alphabetical order in the sample above (When a title begins with A, An, or The, go to the next word when alphabetizing).

~ The second line of any entry is indented ½ inch (about 10 spaces - a standard “tab”)

~ Always fill every line before going on to a new line

~ Be sure to follow the correct pattern . . . the book setup for a book, the web site setup for an Internet source, etc. See me or the MLA Handbook for special cases.

~ Punctuation counts! Notice when to use a comma, a period, or a colon. Also notice when you must use quote and when to underline.

~ If your source doesn’t have something that’s on the sample, skip it and go to the next thing that is asked for. For example, in the first entry above, if your encyclopedia entry doesn’t have an author, skip it and continue with the information you do have.

Examples:

Formula for a website:
Author’s Last name, first name."Webpage." Name of Website. Date you accessed the website URL address

Example for a website
Smith, Joseph."Harry S. Truman." Internet Public Library. 20 Feb. 2010

For In-text citations - Cite the document you used at the end of a sentence or paragraph. The punctuation goes outside the parenthesis.

For example,

“Thomas Jefferson wrote the Declaration of Independence (Document 1).

Scroll down to the third page to see a sample works cited page and examples from various types of sources.

Also, here is a great resource for MLA formation and citing sources!  
http://owl.english.purdue.edu/owl/resource/747/02/
Works Cited


